

Town of Colchester
WJMS Building Committee
May 8, 2014 - 7:00 PM
WJMS Media Center

MINUTES

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COLCHESTER, CT
2014 MAY 15 PM 2:23
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Members Present: Thomas Tyler, Paul Picard, Joseph Ruiz, Joseph DeLucia, Steve Wells, Anthony Tarnowski

Members Absent: Irene Malsbenden

Others Present: Principal Chris Bennett, Director of Facilities Ken Jackson, Board of Education Vice Chair Don Kennedy, Board of Finance Chairman Rob Tarlov; Board of Selectman Liaison Rosemary Coyle, Tecton Architects: Barbara Joslin, Jeff Wyszynski

1. **Call to order:** Chairman Tyler called the meeting to order at 7:03 p.m.
2. **Additions to Agenda:** None
3. **Citizens Comments:**
 - a) **Town e-mail:** None at this time.
4. **Approval of the Minutes:**
 - **March 27, 2014:** – J. DeLucia motioned to approve the minutes of March 27, 2014, seconded by A. Tarnowski. All members voted in favor with A. Tarnowski abstaining. **MOTION CARRIED.**
5. **Update on Bureau of School Facilities communication:** K. Jackson reported that when speaking with the state he was not given a definitive answer as to if the same architect can be used without issuing an RFQ. If Tecton is used without going through the RFQ procedure again the state could refuse to reimburse us for the cost of the conceptual design. Members felt this was worth the risk due to time restraint and Tecton's cost for the new conceptual work will be less than a new architect due to the fact they are already familiar with the specifics of the project.
(J. Ruiz arrived at this time.)
K. Jackson further explained that a new resolution would be needed from the Board of Selectman. He will develop the necessary wording for it.
6. **Discussion on proposed new lead architect:** J. Wyszynski introduced Barbara Joslin who would be the new lead architect on the project. He gave a brief overview on the cost of doing the new conceptual. The request was made to add additional money to the original quote to cover communication costs.
(P. Picard arrived at this time)

7. Discussion on potential scope for project: R. Tarlov said it was discussed at the last Board of Finance meeting about determining a budget for the project. The BOF members do not wish to do that. They would instead like periodic updates on cost as the project takes shape. Last time a cost for the project was not given until the end. Tecton was asked to give the pros and cons of each possible design along with the high and low cost for each. Chairman Tyler expressed his concern about not having a budget from the beginning again this time.

J. DeLucia motioned to add to the agenda at this time 7a) Discussion and possible action regarding architectural fee, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**

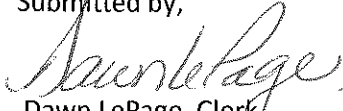
a) Discussion and possible action regarding architectural fee: J. DeLucia motioned to accept the Tecton proposal for scope of the work and to petition Board of Finance to allocate funds to Tecton for architectural services.

After discussion J. DeLucia amended his motion to : Accept the Tecton proposal for scope of the work and to petition Board of Finance to allocate funds to Tecton for architectural services as outlined in their quote with revisions to allow additional funds to be added to cover communication as discussed, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**

8. Citizen's Comments:

9. Adjournment: J. Ruiz motioned to adjourn, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:13 p.m.

Submitted by,


Dawn LePage, Clerk